

**TOWN OF WILTON SEWER DEPARTMENT
MONTHLY MEETING THURSDAY, Sept. 10, 2015
POSTPONED TO SEPT. 17, 2015
TOWN HALL COURTROOM 6:30PM
DRAFT MINUTES**

1 The Wilton Sewer Commission postponed its regular monthly meeting of Thursday,
2 September 10, 2015 at 6:30PM in the Town Hall Courtroom due to lack of quorum –
3 only Commissioner Chris Carter and Clerk Joanna K Eckstrom attended.

4 The meeting was reconvened on Thursday, September 17 at 6:30 PM. Present were
5 commission (Chair) Tom Herlihy and Tom Schultz; Clerk Joanna K Eckstrom. The
6 agenda from 9/10 was followed:

- 7 1. Call to order Chairman Herlihy called the meeting to order at 6:30PM
8
- 9 2. Public Input / Comment - None
10
- 11 3. Minutes of August 6, 2015 a motion by Mr Schultz, seconded by Mr Herlihy to
12 approve the minutes as presented was unanimous.
13
- 14 4. AR – collections through August 31, 2015 – Jane Farrell, Tax Collector, had
15 provided a YTD at 9/15/15 report. If quarterly collections continue as expected,
16 WSD should meet budget income numbers however, there is no room for
17 emergencies now. Mr Schultz said that Water Commissioner Frank Edelblut has
18 been doing some calculations for water department; indicated that a rate
19 increase in water charge may be forthcoming.
20
- 21 5. AP – expenses through August 31, 2015 (Note - bond payment was made with
22 money in bond surplus.) Mr Carter had previously expressed concern about line
23 items being moved around. Bond Interest payment needs to come from
24 Operations. Misters Schultz and Herlihy agreed. It was noted however that total
25 expense after eight months is at 46.86% - good in view of projections. Question
26 about when WSD would get adjustment from Milford. Mr Schultz has spoken
27 with Jack Sheehy, Milford Finance Director on 9/10 and is still awaiting a
28 response. Sewer Commissioners would like answer to this – if money is coming
29 back, it needs to go to users not the general fund. Commissioners will consider a
30 capital reserve account. It was noted that Chris Carter has spoken to Dave
31 Boucher about a 2014 reconciliation. Mr Herlihy will contact Boucher, and then
32 Sheehy about this.
33
- 34 6. Waterpoint Network & GIS Mapping, iPad – confirm numbering system to be
35 used, who will gather data, time frame – Mr Carter noted to clerk that he had
36 spoken with Chief Hautenen about availability of interns for the project. The iPad
37 has been purchased; Mike Bergeron (Water Superintendent) has likely already
38 loaded the software and may ‘train’ others on its use. Misters Herlihy and

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Schultz decided that for the time being, the commission would look for an intern locally rather than approach colleges right away. Money for any intern would need to be in 2016.

7. Milford - intermunicipal agreement – Mr Herlihy is still working on this.
8. Status – system report – the walk-around is pending but hopefully can be done before winter.
9. Updates to ordinance – Mr Herlihy is annotating by hand. Progress being made ... doesn't anticipate major revisions.
10. Sewer tie in fee – currently, it's \$900. Ms Eckstrom will use Wilton Water Works info as a guide and get page on website ASAP. To be included is an excerpt of the Wilton Sewer Ordinance pertaining to connections.
11. Other / New - questions were asked about some recent invoices – there were two from Wetherbee tagged to 'contract services' – one for work done near FRES at \$4k; other for \$600 for camera work. Ms Eckstrom thought this was for Skelly property. A bill from Shattuck Paving for work done at Wilton Falls building will be clarified with Mr Carter.

2016 Budget – Ms Eckstrom said Budget Committee will soon be sending budget info requests to various departments. Commissioners decided to include a budget work session on agenda for October meeting.

12. Next Meeting Thursday, October 8, 2015

There being no other business before the board, the meeting adjourned at 7:15PM.

Respectfully submitted,
Joanna K. Eckstrom, Clerk